

अनिल मलिक
ANIL MALIK



अपर सचिव
गृह मंत्रालय
भारत सरकार
ADDITIONAL SECRETARY
MINISTRY OF HOME AFFAIRS
GOVERNMENT OF INDIA

D.O. No. II/21022/36(0069)/2020-FCRA-II

Dated: 01.04.2020

Dear Friend,

As you are aware that increasing spread of Covid-19 has become the most critical public health emergency all over the world. Government of India is leading efforts to contain and manage this pandemic in collaboration with State Governments, UT Administrations, Civil Society Organisations and all other stakeholders including citizens of the country.

In exercise of the powers conferred on it under The Disaster Management Act, 2005, Government of India has constituted an Empowered Group to Coordinate with Private Sector, NGOs and International Organisations for COVID Response Related Activities. This Group is headed by Shri Amitabh Kant, CEO, NITI AAYOG. The undersigned being a member of this Group has been designated as the Nodal Officer for NGOs registered under the FCRA 2010 to mobilise their support for Covid-19 related activities.

It is understood that your association has been making valuable contributions to benefit society in many ways and in the event of outbreak of this pandemic, your outreach and assistance in society may complement Government's endeavours.

In this regard, the following are some of the important areas where you can aid and supplement the efforts of Government and local administration:-

1. Supporting the local administration in setting up community kitchens particularly for migrants and homeless population.

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2. Supplementing government efforts to provide shelter to homeless, daily wage workers and poor families without jobs.
3. Extending support for distribution of PPE and protective provisions like sanitizers, soaps, masks, gloves etc. for health & community workers and volunteers.
4. Assisting the local administration in identifying hotspots and deputing volunteers and care givers to deliver services to the elderly, persons with disabilities, children, transgender persons, and other vulnerable groups.
5. Creating awareness about crucial aspects like prevention, hygiene, social distancing and isolation, and combating stigma.
6. Partnering with State and local governments in promoting social and behavioural changes.
7. If your Association/NGO has a large building in the form of, say, a hospital or a school campus or any other large space, the same may be offered as temporary / make-shift Covid hospital or quarantine centre.
8. Associations / NGOs have a special role to play in awareness generation regarding COVID-19 especially in vernacular languages. The Association/NGOs working in different areas of country may take up special awareness programme for COVID-19 and also extend full assistance by making available their establishments, facilities and services of their staff & followers to fight this pandemic.

For the above and any other related activities, you may contact the local Deputy Commissioner / District Magistrate / District Collector and the Chief Medical / Health Officer of the District to offer your support. If your activities are spread across several districts, then you may also get in touch with the Chief Secretary or Health Secretary of the state. The office of the undersigned can also be contacted for any consultation or clarification on email IDs jsf@mha.gov.in or dirfcra-mha@gov.in

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I am also enclosing a reporting format which may kindly be filled up by you and e-mailed as soon as possible preferably by April 9, 2020.

I thank you for your wholehearted participation in this nation-building exercise which has a direct bearing on the future of our country.

With sincere regards,

Yours sincerely,



(Anil Malik)

To

The Chief Functionaries of all
FCRA Association as per the
List and e-mail addresses

PERFORMA FOR COVID-19 RESPONSE

| Name, FCRA file number & email of Association / NGO | Details of Govt. Office/Officer approached by the Association / NGO | Type of support (Like material / equipments purchased and distributed, meetings/gatherings addressed, volunteers added (Please refer to para 3 of the letter) | Place / area of Action / response | Estimated amount to be spent on all kinds of support provided | Duration of support activities (In weeks) | Details of Problems faced | Any suggestion / solution |
|---|---|---|-----------------------------------|---|---|---------------------------|---------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |

1 Name of Chief Functionary

2 FCRA number of NGO along with its name

3 Signature of Chief functionary and date

Note: Kindly send a scanned copy of this performa typed in English up to 9th April, 2020 on the e-mail address: pmg-ivfrt@nic.in